

# **Evergreen Gem Corp Supply Chain Policy**

Evergreen Gem Corp and its employees are committed to a Supply Chain Policy that meets with the OECD requirements. We will take several steps to ensure we follow this Supply Chain policy and influence other businesses to do the same. Before joining our Supply Chain, all suppliers and customers must fill out a KYC form to be reviewed as a part of due diligence. Evergreen Gem Corp is committed to review the supply chain and submit a report on it annually.

As proud members of the RJC, Evergreen Gem Corp and Members aims to implement a respectful workplace that cooperates with Human Rights Practices. This involves avoiding all forms of Human Rights abuses, including but not limited to:

- Forced Labor
- Child Labor
- Workplace Harassment
- o Torture and cruelty
- o Other illegal workplace practices

Evergreen Gem Corp and its Members will not engage in any form of bribery, money laundering or finance of terrorism. Any indication of any of these taking place should be brought to the attention of the Officer. We will never offer, nor receive any sort of bribes or solicitations that influence our practices in any legal or illegal manner. If any member is under suspicion of Bribery, it should immediately be disclosed to our Officer or submitted in our Grievance Procedure (below).

Evergreen Gem Corp and its members commits to proper representation of all materials used. Any indication of misrepresentation in our supply chain must be disclosed or sent to grievance.

Evergreen Gem Corp exclusively works with Colombian Emeralds. Colombia is deemed a "High Risk" Country. We will take all measure to ensure our Supply Chain follows proper RJC expectations and protocol. Although we have long term relationships with our suppliers, we will continue to conduct proper due diligence to ensure they continue to meet all requirements that are expected. KYC Forms should be filled out annually.



## **Identifying Red Flags**

All members of the Supply Chain must fill out Evergreen Gem Corps KYC policy and review its AML Program. Our Officer will perform its due diligence to ensure that all members of the supply chain do not classify as having any "Red Flags". A Red Flag is defined as a warning or indicator of potential risk. Red Flags include, but not limited to:

- o Suspicion of Bribery
- Human Rights abuses and violations
- o Indications or suspicions of Money Laundering
- o Illegal practices in mining, cutting and/or sourcing material
- o Prior illegal activity publicly available

#### **Risk Levels and Expectations**

Evergreen Gem Corp and its members commit to setting a criteria of risk assessment in the Supply Chain. Throughout our business practices, we will uncover the red flags above and assess the level of risk when dealing with suppliers. We will perform due diligence of members and financial beneficiaries of our suppliers to ensure they, but not limited to:

- o Do not appear on the Office of Foreign Assets Control (OFAC) list
- o Are not legally wanted for terrorism
- o Do not perform actions that would be classified violating Human Rights
- o Do not have a criminal record
- o Do not provide for or support illegal armed groups.
- Conduct their business in a legal, licensed manner that would be deemed acceptable by the RJC,

We expect all suppliers to perform their own OECD due diligence. We advise our suppliers and members of our Supply Chain to hold itself to our and the RJCs standards of business practice. We encourage all members of the supply chain to have, but not limited to, a KYC program, an AML program, a proper Business Policy, a Human Rights policy, and procedure, and perform proper due diligence in accordance with OECD of their own respective Supply Chain.

If any findings are shared or discovered that threatens the compliance of our supply chain, Evergreen Gem Corp is required to immediately stop engaging with those suppliers until those risks are deemed closed.



#### **Grievance Mechanism**

Evergreen Gem Corp employs a grievance mechanism system to hear any concerns or complaints from employees or interested parties regarding its Human Rights practices and Supply Chain. We encourage if any concern has been noticed, you can confidentially email our Compliance Officer, Lance Zar, at:

### Lance@Eggems.com

All concerns will be inspected and addressed with any findings.

We will work identify the potential threat to the honest practice of Human Rights, Supply Chain, and/or other potential concerns.

We aim to respond as fast as possible. We will advise you if the finding is legitimate and if a decision is made. All grievances will be processed, monitored, and kept in our database.

**Compliance Officer:** Lance Zar

Email: Lance@Eggems.com

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